



**VOLUNTEER APPLICATION**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Special Interests/Skills \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Days of week available: Mon \_\_\_\_ Tues \_\_\_\_ Wed \_\_\_\_ Thurs \_\_\_\_ Fri \_\_\_\_ Sat \_\_\_\_ Sun \_\_\_\_

Hours available: \_\_\_\_\_

Please check any of the volunteer opportunities below that you might be interested in:

- VOLUNTEER COORDINATOR to manage volunteer program
- Develop and Manage Volunteer Advertising
- Contact with local senior centers, schools, community organizations, etc.

**OFFICE HELP (FOR EXAMPLE)**

- 2-3 hour shifts one day/week
- Answer office phone
- Generate thank you letters and record donations in mailing list
- Manage ADW mailing list
- Send out Program application packages

**COMMUNITY INVOLVEMENT**

- Schedule, organize and perform community demonstrations
- Develop list of target groups
- Work with kid, dog and client team(s)

- Take photos of group work and individual dogs
- Make photo albums (group and individual albums)
- Make demonstration boards – like the big brother/sister board
- Community activity booth participation as required (Whole Foods, Borders, etc.)
- Plaza events (Blessing of the Animals, Earth Day, etc)

#### GENERAL MAINTENANCE

- Clean office
- Clean dog pens
- Fix tarps on dog pens
- Make dog beds, dog toys
- Improve dog play yard
- Purchase big overhead objects from thrift store for dog pen roof
- Build dog houses
- Build office furniture as required

#### ASSIST WITH ADW PROGRAM SUPPORT

- Develop student & client evaluation forms
- Visit existing clients, check in with them
- Graduation planning and management

#### FUNDRAISING ASSISTANCE

- Mailings
- Grant applications
- Corporate programs
- Capital campaign for training center
- ADW Product sales

#### PR/MARKETING ASSISTANCE

- ADW Frequently Asked Questions document
- ADW video
- ADW web site
- ADW marketing text
- ADW Newsletter
- Work with staff on writing/designing newsletter
- Bulk Mail newsletters

#### SPECIAL EVENT ASSISTANCE AND COORDINATION

- Auctions
- Theatre Events
- Golf Tournaments
- Art Events

Please mail this application to the address below, ATTN: Volunteer Coordinator. Thank you!